

SMART PROSECUTION

SUGGESTED FINAL EVALUATION REPORT OUTLINE FOR *SMART PROSECUTION INITIATIVE*

1) **Executive Summary**

- a. Short and concise summary of the crime problem, strategies employed, research findings and impact of the Smart Prosecution Initiative on the problem, and lessons learned. Bullet points for lessons learned is acceptable. (2 pages max)

2) **Targeted Problem**

- a. Describe the nature and extent of the problem¹
- b. Include the data and information sources used to understand the problem

3) **Community Outreach and Collaboration**

- a. Identify and discuss roles and responsibilities of key partners and stakeholders involved in the Smart Prosecution Initiative both internal and external to the prosecutor's office and in the community. Discuss why key partners and stakeholders are important and how they have contributed to successful outcomes
- b. Discuss steps used to build collaborative relationships with partners, how the partners were involved in Smart Prosecution, and value added by the partners

4) **Strategies Employed**

- a. Describe the key strategies undertaken to address the crime problem, particularly evidence-based practices
- b. Specifically discuss what innovations were employed throughout Smart Prosecution, if any, and how they evolved

¹ When describing the nature and extent of the crime problem, it is recommended that the topic be discussed using terminology other prosecutors can relate to so that solutions and responses detailed later in the report are well understood.

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5) Data and Analysis

- a. Discuss what data were used and how they were analyzed
- b. Discuss how data altered the intervention or process of responding to cases.
- c. Identify any changes by the prosecutor's office on the use of data and analysis based on the Smart Prosecution Initiative
- d. If applicable, discuss how improved use of data and analysis were integrated into other aspects of prosecutor's methods of operation (Examples are acceptable here)

6) Analysis and Evaluation

- a. Describe the selection and role of the research partner and how the evaluation was undertaken
- b. Discuss the results of the Smart Prosecution Initiative and the impact that Smart Prosecution had on the targeted crime problem

7) Integration and Sustainability

- a. Describe any changes to policy or practice in the prosecutor's office based on the Smart Prosecution experience
- b. Explain any organizational changes, developments, or adjustments that came about as a result of Smart Prosecution
- c. Identify the Smart Prosecution outcomes the prosecutor's office would like to sustain and how the office will sustain outcomes
- d. Describe any new initiatives that resulted from this Smart Prosecution effort

8) Summary and Conclusions

- a. Provide a summary of the key process and outcome evaluation findings and the organizational and community impacts that can in some way be attributed to the Smart Prosecution Initiative. How are they related to other process and outcome initiatives in similar projects?
- b. Discuss lessons learned for the prosecutor's office and provide recommendations for other office's addressing similar issues

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- c. If applicable, discuss any technical assistance or other services provided through the BJA training and technical assistance program, and its role in the implementation and outcomes of Smart Prosecution Initiative
- d. Provide any advice or guidance to BJA or APA on the future of Smart Prosecution and the technical assistance program, based on the prosecutor's office's Smart Prosecution Initiative experience

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